



**Assistant Director of Legal, Governance and  
Monitoring**

**Julie Muscroft**

Governance and Democratic Services

Civic Centre 3

High Street

Huddersfield

HD1 2TG

**Tel:** 01484 221000

**Direct Line:** 01484 221000

**Fax:** 01484 221707

## Decision Summary

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**HEALTH AND WELLBEING BOARD**

**THURSDAY 31 MARCH 2016**

**Jenny Bryce-Chan**

**01484 221000**

**Chair**

Councillor Viv Kendrick

**Board Members Attended**

Councillor Erin Hill, Kiran Bali, Rory Deighton, Dr Steve Ollerton, Sarah Callaghan and Rachel Spencer-Henshall

**Attendees**

**Co-optees**

**Apologies**

Alison O'Sullivan

**Observers**

---

## **1: Membership of the Board/Apologies**

This is where members who are attending as substitutes will say for whom they are attending.

The Board noted the following substitutions:-

Catherine Riley for Owen Williams  
Dr Nadeem Ghafoor for Dr David Kelly  
Vicky Dutchburn for Carol McKenna  
Helen Severns for Chris Dowse  
Sharon Lowrie for Robert Flack

---

## **2: Minutes of previous meeting**

To approve the Minutes of the meeting of the Board held on 25 February 2016.

That the Minutes of the meeting held on 25 February 2016 be agreed subject to the correction of a minor grammatical error.

---

## **3: Interests**

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

No interests were declared.

---

## **4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

All agenda items were considered in public session.

---

## **5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

No deputations or petitions were received.

---

## **6: Domestic Abuse Strategy**

To provide an update on the activities undertaken to progress the work within the Domestic Abuse Strategy 2015-18 – Taking up the Challenge Towards Freedom to address domestic abuse issues in Kirklees.

Contact: Lee Thompson, Head of Safeguarding and Social Work Tel: 01484 221000 and Mithu Komarnyckyj, Interim Domestic Violence Strategy Co-ordinator

(a) That the Board notes the progress of the work undertaken to address priorities in the Strategy

(b) That the financial implications be noted

(c) That further updates will be received by the Board at timely intervals

---

## **7: Kirklees Better Care Plan 2016/17**

To inform the Board that the 2015/16 Kirklees Better Care Plan is being updated for 2016/17 and will include a high level narrative plan and a finance and performance template as required by NHS England.

Contact: Phil Longworth, Health Policy Officer Tel: 01484 221000

(a) That the work under taken to update the 2015/16 Better Care Plan and develop the high level narrative be noted

(b) That delegated authority be given to the Director for Commissioning, Public Health and Adult Social Care in consultation with the Chair of the Board and nominated representatives from the CCG's

---

## **8: NHS Planning Guidance Sustainability Transformation Plan**

The purpose of this item is to update the HWB on the latest Sustainability Transformation Plan guidance and to agree progressing the plan with a particular emphasis on 10 questions that the plan will need to focus on and address.

Contact: Contact: Phil Longworth, Health Policy Officer Tel: 01484 221000

That the Board receives the update on the STP and begins the discussion on the areas that the plan will need to focus on and address.

---

**9: Minutes of CSE & Safeguarding Member Panel**

To receive the minutes of the CSE and Safeguarding Member Panel meeting held on 3 February 2016 for information.

Contact: Helen Kilroy, Principal Governance Officer Tel: 01484 221000

That the Minutes of the Child Sexual Exploitation and Safeguarding Panel meeting held on 3 February 2016 be received and noted by the Board.

---

**10: Date of next meeting**

To note that the next meeting of the Health and Wellbeing Board will be on the 28 April 2016, Meeting Room 3, Huddersfield Town Hall.

Contact: Jenny Bryce-Chan, Governance & Democratic Engagement Officer  
Tel: 01484 221000

That the date of the next meeting be noted.

---